

## Agenda Formatting Example:

February 27<sup>th</sup> @ 3:30-5:00 PM

Scheduling Reminders

- Christina out: March 2-3
- Spring faculty seminars:
  - Friday, March 17 @ 2-4pm
  - Tuesday, April 18 @ 4-6pm
- CUNY DEI Conference March 30, 3:15 – 4:15 pm
  - March 6<sup>th</sup> Planning DEI after shortened Business meeting
- AERA April 13<sup>th</sup>-16<sup>th</sup>, our presentation Saturday April 15<sup>th</sup> 11:40am to 1:10pm CDT
  - March 20<sup>th</sup> Planning AERA 4-5PM after shortened Business meeting

TLH in a Box website

- Landing Page: <https://tlhbox.commonscunyc.edu/>
- What is the contact information going to be for TLH in a Box?
  - IP email address? An individual? Christina?

Plan for archiving/interviews on Student Summit

- Google form after the summit that everyone who participated can do on their experience
  - Ask if they're okay with their answers being used in TLH in a Box, anonymously or do they want to be credited? Will be published in Press Books under Creative Commons license
  - Ask if they want to do an interview
  - Aiming for 3-4 interviews
- Say in acceptance letters to those presenting one line about this form they'll get after
- Document to go to the admin, summit as speaking back to the admin, how to archive that, manifesto activity?
- Help students figure out how to be in contact with admin, offer advice
  - Contacts info for admin on their campuses?
  - Invite USS CUNY: <https://www.usscunyc.org/>
- Return to discussion after having proposals, their ideas will inform how we archive/assist

Thinking about how to use the extra \$1800 + extra ~\$3,300 anticipated leftover from Morris event:

- Buying copies of Ly Tran's and Tracie Morris' books for fellows
- Reimbursing professional org memberships + other conference fees for TLH leadership
- Admin team will continue brainstorming at tomorrow's meeting
- Public Knowledge Projects incorporate more students, more \$50 scholarships, one group asked if 100 could participate

[https://docs.google.com/document/d/1mYQaprQ7e6hPiMup85p\\_PsFdpl3c2AtXQsIlpXeDuCc/edit?usp=sharing](https://docs.google.com/document/d/1mYQaprQ7e6hPiMup85p_PsFdpl3c2AtXQsIlpXeDuCc/edit?usp=sharing)

Ly Tran event plan

Tuesday March 28<sup>th</sup> 4:30-5:30 PM Zoom

Reminder: updated bios to Grace for Annual Report (if you have updates)

What else?